

**(Minutes also cover concurrently-posted sessions of the Town Building Committee and the Finance Committee)**

**Third-floor Auditorium at Town Hall**

Present: Chairman Lisa J. O'Donnell, Selectman David A. Doane, Selectman Andrew C. Spinney, Town Administrator Brendhan Zubricki, Town Accountant Virginia Antell, Board of Public Works Member Paul Rullo, a quorum of Finance Committee members – concurrently posted (Chairman Michelle Dyer, Richard Ross, Michael Flynn, Benjamin Buttrick, and Rob Fitzgibbon), a quorum of Town Building Committee members – concurrently posted (Chairman Lisa O'Donnell, Stuart Pratt, Peter Levasseur, Fire Chief Dan Doucette, and Nat Crosby), and resident Alden Blodget.

**EXECUTIVE SESSION**

At approximately 7:08 p.m., citing the need to discuss the purchase, exchange, lease or value of real property relative to a possible future site for public safety facility the Chairmen O'Donnell and Dyer each entertained a total of three separate motions for the three assembled bodies to move to Executive Session. Both stated that discussing this matter in Open Session would be detrimental to the Town's negotiating strategy and said that the Boards expected to return to Open Session to continue with the posted agenda. They invited the Town Administrator, the Town Accountant, and Board of Public Works Member Rullo to attend the Executive Session. The motion was moved and seconded. Following unanimous Roll Call Votes of each body, the Boards, and the others invited moved to Executive Session. Alden Blodget left the meeting.

*Purchase, exchange, lease or value of real property relative to a possible future site for public safety facility:* Mr. Zubricki reported that both he and Selectman Spinney had participated in a conference call with Katie Klein and Gregg Corbo, of Town Counsel. The owners of the Village Restaurant and their attorney had submitted a draft letter of intent regarding the conditions and terms of the proposed sale of the Village Restaurant property to the Town and the call resulted in a marked-up draft of the letter of intent that had been shared back to the owners.

Chairman O'Donnell and Selectman Spinney reviewed the history of this sale prospect to date and Mr. Zubricki presented the details of the draft letter of intent, at the request of many present. All present deliberated relative to how the proposed site at 55 Main Street may be more beneficial for the siting of a new fire station than the various other options that the Town has studied thus far and most present were in favor of continuing to work toward the acquisition of the property. After much discussion and further deliberation (during which Finance Committee Member Flynn and Board of Public Works Member Rullo left the meeting at separate times, and did not return), Finance Committee Chairman Dyer recommended several minor changes to the draft letter of intent, which were incorporated on the video screen for all meeting participants to review.

At the end of the deliberation and discussion regarding the draft letter of intent, the following, identical motion was made by a member of each of the three bodies jointly assembled and seconded:

Motion to support the Letter of Intent as revised at the meeting and for the Board of Selectmen to continue with the process of engaging the Seller, first by attempting to finalize the LOI as written, then by pursuing due diligence, then by contemplating a Purchase & Sale Agreement, and finally, by signing the P&S and placing the appropriate article on the Warrant, if the process continues to that point. If the process breaks down at any given juncture, the voting boards reserve the chance to assess the changes and then either continue to support, or not.

Following the recitals of the motion, each Chairman called a Roll Call Vote, with the following results:

Selectmen – unanimous.

Town Building Committee – unanimous.

Finance Committee – Dyer, Ross, Buttrick – Aye; Fitzgibbon – Nay; Flynn – no longer present in the meeting chamber.

Mr. Zubricki indicated that he would check with Town Counsel as to whether the majority vote of the four present members of the Finance Committee constituted official Committee support of the motion. The Selectmen acknowledged that Selectman Spinney would continue to be the point person on this negotiation process and that he was authorized to sign the letter of intent, when finalized.

There being no further business before the Board requiring an Executive Session, a motion was made and seconded to return to Open Session. Following unanimous Roll Call Votes of each body, the bodies returned to Open Session at approximately 9:35 p.m.

Prepared by: \_\_\_\_\_  
Brendhan Zubricki

Attested by: \_\_\_\_\_  
Andrew C. Spinney